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Holiday Calendar
■ Paydays
Holiday
■ Payday and holiday
Additional leave granted
Jan. 2: New Year's Day
Jan. 16: Martin Luther King, Jr. Day
May 29: Memorial Day
July 4: Fourth of July
Sept. 4: Labor Day
Nov. 22: Additional 4 hours of leave
granted by the Governor
Nov. 23: Thanksgiving

Semi-monthly payday for all employees. Payday on 1<sup>st</sup> for previous 10<sup>th</sup>-24<sup>th</sup> pay period; payday on 16<sup>th</sup> for previous 25<sup>th</sup>-9<sup>th</sup> pay period. If payday falls on a weekend or Monday holiday, payday is the preceding Friday (except for the new July 1 fiscal year or when a state-mandated and end-of-quarter payday falls on another day).

Nov. 24: Day after Thanksgiving

Jan. 1, 2018: New Year's Day

Dec. 21-Jan. 1, 2018: VCU Winter Closing

The 2017-18 winter break requires no additional hours for which eligible faculty and staff must take leave to cover the time away from work. In addition to the four hours granted on November 22, the Governor has granted four hours of leave that VCU employees may use at any time between December 10, 2017 and December 9, 2018. This calendar is subject to revisions.