



**Requesting on-call pay in VCU RealTime**

<b>How to Request for 5 Days</b>			
Day	Work Schedule (Includes lunch)	OnCall Schedule	RealTime Requested
Sunday			
Monday	8:00am - 5pm	5pm-8am	15 hours x 4 days
Tuesday	8:00am - 5pm	5pm-8am	
Wednesday	8:00am - 5pm	5pm-8am	
Thursday	8:00am - 5pm	5pm-8am	
Friday	8:00am - 5pm	5pm-12am	7 hours x 1 days
Saturday			

<b>How to Request for 5 Days and Weekend</b>			
Day	Work Schedule (Includes lunch)	OnCall Schedule	RealTime Requested
Sunday			
Monday	8:00am - 5pm	5pm-8am	15 hours x 4 days
Tuesday	8:00am - 5pm	5pm-8am	
Wednesday	8:00am - 5pm	5pm-8am	
Thursday	8:00am - 5pm	5pm-8am	
Friday	8:00am - 5pm	5pm-11:59pm	7 hours x 1 day
Saturday		24hrs	24 hours x 2 days
Sunday		24hrs	
Monday		12am to 8am	8 hours x 1 day

<b>How to Request for 5 Days, Weekend and another 5 days</b>			
Day	Work Schedule (Includes lunch)	OnCall Schedule	RealTime Requested
Sunday			
Monday	8:00am - 5pm	5pm-8am	15 hours x 4 days
Tuesday	8:00am - 5pm	5pm-8am	
Wednesday	8:00am - 5pm	5pm-8am	
Thursday	8:00am - 5pm	5pm-8am	
Friday	8:00am - 5pm	5pm-11:59pm	7 hours x 1 day
Saturday		24hrs	24 hours x 2 days
Sunday		24hrs	
Monday	8:00am - 5pm	12am - 8am and 5pm-8am	8 hours x 1 day and 15 hours x 5 days
Tuesday	8:00am - 5pm	5pm-8am	
Wednesday	8:00am - 5pm	5pm-8am	
Thursday	8:00am - 5pm	5pm-8am	
Friday	8:00am - 5pm	5pm-8am	