**Required Training and Policies**

**VCU policies can be found in the VCU policy library at** <https://policy.vcu.edu/>. **Review and check the following policies, then sign below.**

* COVID 19 Vaccination Policy Interim
* Americans with Disabilities Act Self-identification and Request for Accommodation
* Accessibility and Reasonable Accommodation for Individuals with Disabilities
* Equal Employment Opportunity
* Sexual Misconduct Violence and Sex Gender Discrimination
* VCU Code of Conduct
* Computer and Network Resources Use
* Conflict of Interest
* Intellectual Property
* Rules and Procedures of the Virginia Commonwealth University
* Alcohol and Other Drugs
* Criminal Conviction Investigation
* Tuition Benefits, Educational and Training Opportunities
* Family and Medical Leave
* Office Closings
* Returning to Work After Illness or Injury
* Solicitation
* Telecommuting
* Threat Assessment and Prevention of Violence
* Working @ VCU: “Great Place” HR Policies

**Commonwealth of Virginia policies can be found at** <https://www.dhrm.virginia.gov/hrpolicies>.

* Probationary period
* Standards of Conduct
* Use of Electronic Communications and Social Media
* Workplace Harassment
* Grievance Procedures

**Required initial training and timeframes for completion can be found at** <https://hr.vcu.edu/new-employees/employee-training-and-policy-review/>.

* Code of Conduct
* Title IX
* Online Safety Awareness Orientation
* Virginia Terrorism and Security Awareness
* Civilian Response to Active Shooter Events
* Virginia State Employee Safety and Disaster Awareness Training

**Strongly suggested training**

* Get There Safely: Pedestrian Safety on the VCU Campus

**By signing below, I acknowledge that I am aware of the policies above in accordance with state Agency Risk Management Internal Control Standards (ARMICS) and will complete the required training.**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_