



2021 Payroll Processing Schedule

Pay period for online entry	PAF received by HR	Time file closes at 10 a.m. for payroll processing	Payroll finalizes	Pay date
Dec 25 - Jan 9	17-Dec-20	11-Jan	12-Jan	15-Jan
Jan 10 - Jan 24	15-Jan	26-Jan	27-Jan	1-Feb
Jan 25 - Feb 9	1-Feb	10-Feb	11-Feb	16-Feb
Feb 10 - Feb 24	16-Feb	23-Feb*	24-Feb	1-Mar
Feb 25 - Mar 9	1-Mar	10-Mar	11-Mar	16-Mar
Mar 10 - Mar 24	16-Mar	25-Mar	26-Mar	31-Mar
Mar 25 - Apr 9	31-Mar	12-Apr	13-Apr	16-Apr
Apr 10 - Apr 24	16-Apr	26-Apr	27-Apr	30-Apr
Apr 25 - May 9	30-Apr	10-May	11-May	14-May
May 10 - May 24	14-May	25-May	26-May	1-Jun
May 25 - Jun 9	1-Jun	10-Jun	11-Jun	16-Jun
Jun 10 - Jun 24	16-Jun	25-Jun	28-Jun	1-Jul
Jun 25 - Jul 9	1-Jul	12-Jul	13-Jul	16-Jul

Jul 10 - Jul 24	16-Jul	26-Jul	27-Jul	30-Jul
Jul 25 - Aug 9	30-Jul	10-Aug	11-Aug	16-Aug
Aug 10 - Aug 24	16-Aug	26-Aug	27-Aug	1-Sep
Aug 25 - Sep 9	1-Sep	10-Sep	13-Sep	16-Sep
Sep 10 - Sep 24	16-Sep	24-Sep*	27-Sep	30-Sep
Sep 25 - Oct 9	30-Sep	11-Oct	12-Oct	15-Oct
Oct 10 - Oct 24	15-Oct	26-Oct	27-Oct	1-Nov
Oct 25 - Nov 9	1-Nov	10-Nov	11-Nov	16-Nov
Nov 10 - Nov 24	12-Nov	22-Nov*	23-Nov	1-Dec
Nov 25 - Dec 9	30-Nov	10-Dec	13-Dec	16-Dec
Dec 10 - Dec 24	7-Dec	16-Dec*	17-Dec	31-Dec

***Files close early at 10 a.m. Hours worked past the cutoff date will be reflected in the next payroll.**