VCU employee’s home for learning, performance management, and career development.

**LMS Instructions:**
How to access training
(in-person and online)
from Browse for Training page

Help Resources

How to Access Training Modules
• Talent@VCU Instructional Materials

• Online Help – When you click on the Help option information will display in a new window for the screen that you are currently on in Talent@VCU. This will allow you to move between the screens for easier access to the help information.

• Your Human Resources Professional/Consultant

• VCU IT Service Desk
  https://servicedesk.vcu.edu/
  select Talent@VCU
HOW TO ACCESS TRAINING MODULES

1) Login to Talent@VCU (go.vcu.edu/talentatvcu)

You will be directed to the Talent@VCU Welcome Page

2) Hover your cursor over the Learning tab and select “Browse for Training.”

Current Page: Browse for Training

3) To select the training you would like to complete, click on the training title.
Current Page: Training Details

4) Click Request.

Current Page: User Transcript

**Note:** When you have completed registering for the course, you will be redirected to your transcript and will see the course listed as active.

5) To open the course, click “Launch.”
6) The course will open in a new window. **You may need to disable your pop-up blocker to access the course.**
Once you have completed the course it can be found on the completed tab of your user transcript.

7) To access the completed tab, click the dropdown menu and select “Completed.”